



THITTAKUDI SENGUNTHAR POLYTECHNIC COLLEGE

(Approved by AICTE, New Delhi Affiliated to DOTE, Chennai)

Tholudur-606 303- Cuddalore District – Tamilnadu

AICTE Mandatory Disclosure

2025-2026

Mandatory Disclosure .	: Updated on 02nd April, 2026
AICTE File No	: F.No. Southern/1- 44643186616/ 2025/EOA
Date & Extension of Approval	: 10.04.2025& 2025-26
Granted Period of Last approval	
1. NAME OF THE INSTITUTION	
Name of the Institution	: Thittakudi Sengunthar Polytechnic College
Address of the Institution	: Raja Nagar, Vaithyanathapuram, Tholudur P.o, Tittagudi T.k, Cuddalore D.t., Pin Code: 606 303.
City & Pin code	: Cuddalore- 606 303
State /UT	: Tamil Nadu
Phone number	: 7867083630
Latitude and Longitude	: 11 ⁰ 25' 36" & 78 ⁰ 58'39"
Office hours at the Institution	: 9.00 A.M. to 6.30 P.M.
Academic hours at the Institution	: 9.15 A.M. to 4.35 P.M.
Email	: saptcollege@gmail.com
Website	: https://www.sapolytechniccollege.com
Nearest Railway Station (dist in Km)	: Pennadam -25km
Nearest Airport (dist in Km)	: Trichy – 95 Km

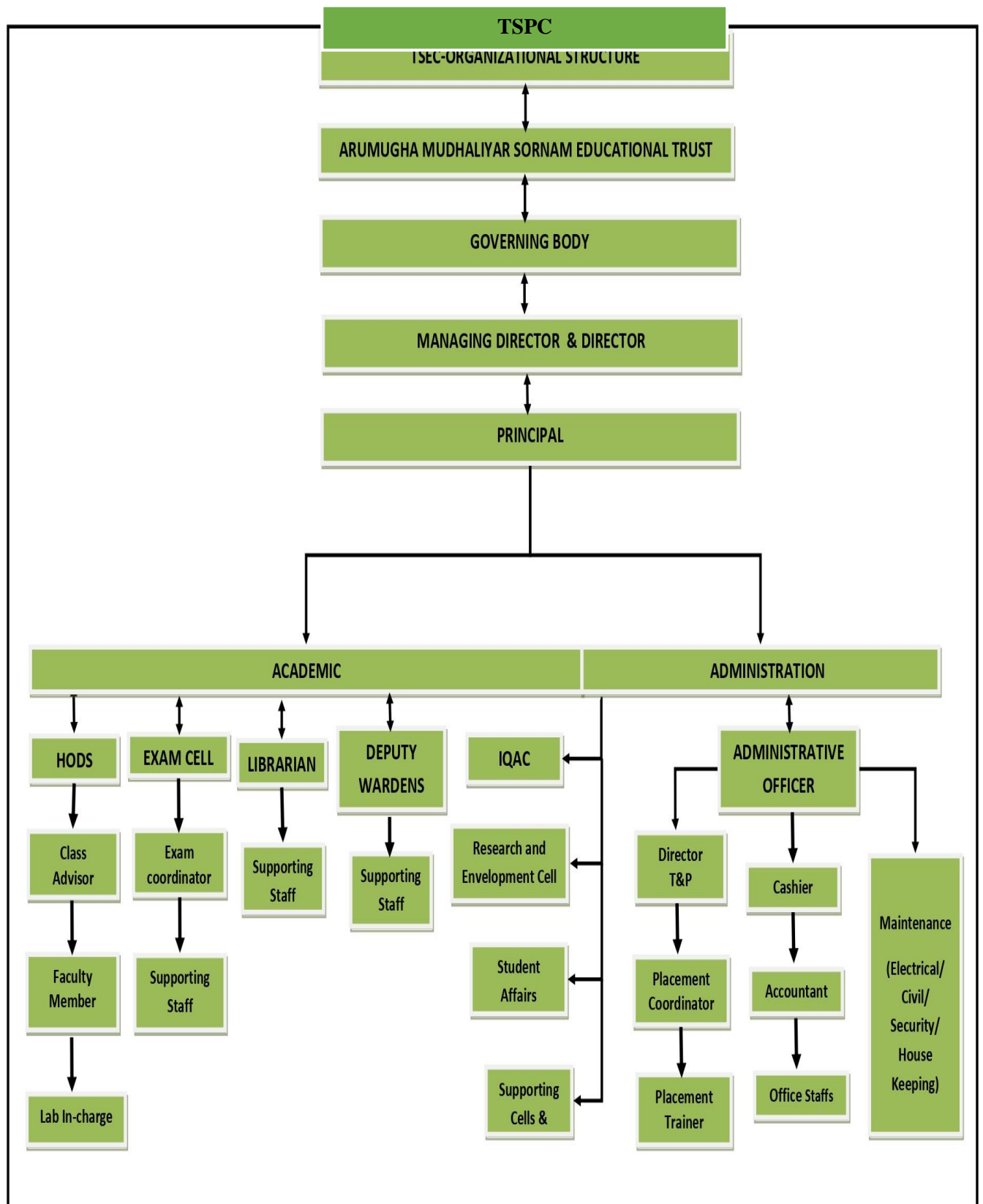
2. TYPE OF INSTITUTION	
Type of Institution	: Private-Self Financed
Category (1) of the Institution	: Non-Minority
Category (2) of the Institution	: Co-Ed
3. Name of the organization running the Institution	
Name of the organization running the Institution	: Arumugha Sornam Mudhaliyar Educational Trust
Type of the organization	: Trust
Address of the organization	: No: 16, New Street, Tittagudi, 606106, Cuddalore ,Tamil Nadu
Registered with	: Sub Registrar – Tittagudi.
Registration Date	: 9 August 2001
Website of the Organization	: https://www. sapolytechniccollege.com
4. Name of Principal / Director	
Name of Principal / Director	: Mr.A.Deen Mohamed
Exact Designation	: Principal
Phone number	: 7373407001
Email	: saptcollege@gmail.com
Highest Degree	: M.E
Field of specialization	: POWER ELECTRONICS
5. Name of the Affiliating University	
Name of the affiliating University	: DOTE, Chennai.
Address	: Guindy, Chennai – 600 025.

Website	: www.dte.tn.gov.in
Latest affiliation period	: 2025- 2026

6. Governance

(i). Executive Component: Organization chart and Process

(ii). Governing Board Members



S. No.	Members (as per UGC Norms)	Members Nominated
1	Chairperson	Mr. RAJAN P.T Chairman Arumugha Sornam mudhaliyar Educational Trust
2	Member	Prof. A. BALADHANDAPANI Managing Director
3	Member	Er.A.B.MADHAN Director
4	Member	Mrs. POONKODI R Trustee
5	Member	Mrs. BANUMATHI K Trustee
6	Member	MR.R.ANNAMALAI Trustee
7	Teachers of the College	Ms.Ajantha.P Lecturer Chemistry
8	Teachers of the College	Mrs.S.Sindhumathi Lecturer Electronics and Communication Engineering
9	Principal of the College	Mr.A.Deen Mohamed Principal Thittakudi Sengunthar Polytechnic College

(iii). Academic Council Members

S. No.	Members (as per DOTE Norms)	Members Nominated
1	Principal of the College	Mr.A.Deen mohamed Principal Thittakudi Sengunthar Polytechnic College

2	All the Heads of Departments in the college	1.Ms.K.Thaiheen banu/HOD Computer Engineering 2.Mr.K.Sabarinathan /HOD/EEE 3.Mr.A.Babu/HOD/MECH 4.Mrs.K.Kokila/HOD/ECE 5.Mrs.T.Thangamani /HOD/BME 6. Mr.S.Silambarasan /HOD/S&H
3	Four Teachers of the college Representing different categories of teaching staff by rotation on the basis of seniority of service in the College.	Mr.S.Silambarasan, HOD/S&H Mrs.S.Sindhumathi, lect/ECE Mr.A.Babu, HOD/Mech Mrs.R.Shanthi, LECT/EEE

(iv). Grievance redressal mechanism for faculty, staff and students

Functions and Responsibilities

- Necessary step must be taken in time for all the grievances referred by the students and the staff members to the committee.
- Committee must uphold the dignity of the college by ensuring the strive free environment.
- Provide and accurate solution for the grievances received from the students.
- Advising the students to improve their academic knowledge and act sincerely.

S. No	Name	Position
1	Mr.A.DEEN MOHAMED PRINCIPAL	CHAIR PERSON
2	Mr.S SILABARASAN LECTURER	MEMBER
3	Mr.S.SABARINATHAN HOD/EEE	MEMBER
4	Mrs.K.KOKILA HOD/EEE	MEMBER
5	Ms.P.AJANTHA LECTURER	MEMBER

(v) Establishment of Anti Ragging Committee

NATIONAL RAGGING PREVENTION PROGRAMME

National Anti-Ragging Helpline

24x7 Toll Free: [1800-180-5522](tel:1800-180-5522)

Email: helpline@antiragging.in

Website: www.antiragging.in

UGC Monitoring Agency

Centre for Youth (C4Y):

Email: antiragging@c4yindia.org

Website: www.c4yindia.org

Contact Details

Details of the Nodal Officers of the Anti-Ragging Committee and Squad

Anti-Ragging Committee (ARC) | Anti-Ragging Squad (ARS)

(vi) Establishment of Online Grievance Redressal Mechanism

Link for Online Grievance Redressal Mechanism:
<https://docs.google.com/forms/d/e/1FAIpQLSfeqcITtVWjRwF05dS9NePUpkzrfzPB5J8l19OuGfLx3XIVLA/viewform>

INTERNAL COMPLIANCE / ANTI-RAGGING / GRIEVANCE REDRESSAL / ONLINE COMPLAINT FORM

(vii) Establishment of Internal Committee (IC)

Functions and Responsibilities

- ✓ The committee will solve any kind of Internal Compliance in the college take necessary actions such as,
- ✓ To recommend changes in rules for the welfare of female Students/Staff Members.
- ✓ To prevent Internal Compliance by promoting gender equality and gender amity among Students/Staff Members.
- ✓ To provide the safety environment in the college to the female Students/Staff Members.
- ✓ To organize awareness programmes regarding the Internal Compliance among the students/Staff Members.

S. No	Name	Position	Designation
1	MR.A.DEEN MOHAMED	Chairman	PRINCIPAL
2	MRS.D.THIVYA	Member Secretary	LECT/BME
3	MRS.POTTA	Member	POLICE INSPECTOR
4	MS.P.AKALYA	Member	LECT/S&H
5	MS.S.ANUREKHA	Member	LECT/MECH
6	MR.T.VELMURUGAN	Member	LECT/S&H

(viii) Establishment of Committee for SC/ST

As per the guidelines of the All-India Council for Technical Education (AICTE), the SC/ST Cell has been constituted in the college to resolve all the affairs and problems related to the students, staff and faculty members belonging to SC/ST communities. The SC/ST Cell safeguards the constitutional rights such as Right to Equality, Prohibition of discrimination, Equality of opportunities, etc. the following are the main objectives of the SC/ST Cell.

- a) Ensures the effective implementation of the policies and programmes of the Government in respect of SC/ST students and staff.
- b) To assist the students from the SC/ST communities in improving their academic performance and in optimizing their development in their personal and social life at the Institute.
- c) To overcome inferior complex related to interaction with fellow students and personal development activities.
- d) The students admitted in various programmes are to be provided post admission orientation. The main focus is on the course curriculum, selection of optional subjects, and the whole new multi-cultural and multi-lingual environment that they are to face on the campus and various facilities available to them.
- e) To arrange language classes for students to improve communication skills and proficiency of language and Personality Development.
- f) To provide Career counseling to the students.
- g) Remedial/Co-Curricular coaching for skill development, writing an assignment, making presentation in class, public speaking, job selection and job interviews.
- h) To conduct special coaching classes using SCP funds provided exclusively for the welfare of SC/ST students.
- i) To offer book bank facility semester wise.
- j) Any other forms of grievances to be redressed.

1. A committee with the following faculty members / officers is constituted to redressal of grievances

S. No	Name	Designation	Phone no.	Mail.id
1	Mr.A.DEEN MOHAMED	Principal	7373407001	saptcollege@gmail.com
2	Mr.S SILABARASAN	LECTURER	9787948718	hodmechsaptc@gmail.com
3	Mrs.R.SANTHI	LECTURER	9597453032	rshanthiengineer@gmail.com

(ix) Internal Quality Assurance Cell Functions and Responsibilities:

- ✓ Dissemination of information on various quality parameters of higher education.
- ✓ Facilitating the creation of a learner- centric environment.
- ✓ Development and application of quality benchmarks/parameters for all the academic and administrative activities of the institution
- ✓ Acting as a nodal agency of the Institution for coordinating quality- related activities.
- ✓ Development of quality concerned culture in the institute.

S. No	Category	Name & Designation
1	Management	Mr.A.B.Madhan, Director.
2	Chairperson	Mr.A.Deen Mohamed, Principal
3	Coordinator of the IQAC	Mr.Sabarinathan, HOD/EEE.
4	Administrative Officers	Mr.C.Arputhamani LECT/MECH
5	Internal Members/ HODs	1.Mrs.Thangamani,HOD/BME 2.Mr.Babu.A, HOD/MECH
6	Alumni	Ms.Kalaivani ,Godrej India
7	Local Society	MR. JAYAPRAKSH S Industrial Expert In The Field Of Engineering And Technology 4/125,Bhel, Township Trichy-620014 Thiruchirappalli.
8	Students	Anitha.k 3 rd /BME
9	Industrialist	Ms.S.ROOPA FRANCIS Alpha tech academy, Senior Program Manager
10	Parent	Mr.K.Thiruvengadam, Govt G.H. Electrical Asst.
11	IQAC Deputy Coordinator	Mr.A.Babu HOD/Mech

7. Programmes**(i) Name of Programmes approved by AICTE**

S. No	Degree	Courses	Intake	Duration
			2025-2026	In Year
1	Diploma	Civil Engineering	60	3

2	Diploma	Computer Engineering	60	3
3	Diploma	Electronics and Communication Engineering	30	3
4	Diploma	Electrical and Electronics Engineering	60	3
5	Diploma	Mechanical Engineering	60	3
6	Diploma	Biomedical Engineering	60	3

(ii) Fee

S. No	Degree	Courses	Fee(GQ)	Fee(GQ)
			Rs.	Rs.
1	Diploma	Civil Engineering	30000	30000
2	Diploma	Computer Engineering	35000	35000
3	Diploma	Electronics and Communication Engineering	30000	30000
4	Diploma	Electrical and Electronics Engineering	35000	35000
5	Diploma	Mechanical Engineering	35000	35000
6	Diploma	Biomedical Engineering	35000	35000

8. Admission Policy 2026-27

Objective:

Student admission is essential to the long-term sustainability of the institute. The goal of the policy is to ensure that the admissions process is carried out transparently and in accordance with government regulations by offering guidance to potential students and everybody involved in it.

Scope:

Students are admitted to the Thittakudi Sengunthar Polytechnic College on the basis of merit, in accordance with the rules, regulations and guidelines prescribed by the Government of India, Government of Tamil Nadu, concern Regulatory and Statutory bodies and the affiliating University.

Eligibility for Diploma:

A pass in the SSLC & HSC (Academic: both +1 and +2) or its equivalent with a minimum pass mark

2922	Basic Electrical Engineering
2923	Basic Electronics Engineering
2924	Basic Civil Engineering
2925	Basic Automobile Engineering
2926	Textile Technology

9. Students Activity Body**Cultural activities**

- Students at Thittakudi Sengunthar exhibit their talents in an astounding manner through the Cultural Activities.
- Fine Art Club, a cultural festival, which is conducted every Year , is an expression of their solidarity and team spirit.

Literary activities

- The English Development Club (EDC) aims at developing the students' overall personality with the main focus on communication skills.
- The following activities are conducted under the auspices of the EDC :
 - ✓ Group Discussion
 - ✓ Debates
 - ✓ Oral Presentations
 - ✓ Role plays
 - ✓ Interview techniques
 - ✓ Poetry Writing In order to develop the students talent.

Participation in these programmes gives them a face lift to take on the ever challenging world of productive activity